Thursday 23rd May 2024

Dear Parent / Carer,

Please find below some information about key events leading up to the final weeks of your child’s time in Year 11 at St Philip Howard Catholic Voluntary Academy.

**Study Leave**

As we progress through the GCSE exam season, our Year 11 Students continue to work hard and must remain focused until the end of this period. In order to support our students to maintain their focus until the end of their examinations, we would like to grant study leave wherever possible.

Study leave, however, will only begin for each individual once Heads of Department have confirmed that Students have completed all coursework and examinations for their subject.

**If your child has not yet completed all of the exams for a subject, they must continue to attend timetabled lessons for this subject**. The final lessons for the courses they are studying are vital in preparing for these examinations. These lessons enable Staff to reinforce the main aspects of the course content and also to clarify any misconceptions that may have arisen in Students’ final revision schedules.

Subject-teachers will continue to lead **pre- exam revision sessions before school (Period 0) and during Period 3 for afternoon exams (as outlined on the examination timetable) which your child must attend.**

Students are required to sign in and out of school when they arrive for lessons or for examinations by reporting to Student Reception.

Furthermore, in order to give Students an earlier start to the bank holiday weekend since many will be in school for different sessions over the half-term, Students will also be invited to take part in the **non-uniform and finish school on Friday 24th May at 2.00 pm.**

**Study leave will then commence from Monday 3rd June.**

**Half Term Revision**

As there are still exams in all core subjects, as well as many other subjects, there will be a number of Half-term revision sessions. The timetable for this has been attached for you to review and Students have received a paper copy. As this will be the final opportunity for Students to gain any additional support or revision before their final exams, please ensure your child attends the relevant sessions.

**Leavers’ Service**

All Year 11 Students are then invited to a special **Leavers Service in the Sports Hall on Wednesday 19th June** after the last exam. Students should arrive at 11:15 am and meet on the main yard. The assembly will run from 11:30-12:00 at the latest. Students can bring a spare shirt with them should they wish to sign them at the end of the celebration. As always, the high standards of behaviour we expect from our students are to be maintained on this day.

**Year 11 Prom**

Please find below an outline of the arrangements for the School Prom to be held on **Friday 28th June 2024**. The Prom will take place at ***The Saddleworth Hotel, postcode: OL3 5LX.***

Pre-dinner soft drinks will be available to purchase from 7:00pm and dinner will commence at 7.30pm. Students are responsible for their own transport arrangements with the prom finishing at 11.00pm. There will also be a photographer present and Student will be able to purchase their pictures following the evening, online. We look forward to celebrating the evening with the Year of 2024.

I would like to take this opportunity to wish Students continued success in their exams and look forward to sharing in their success on **Results Day, Thursday 22nd August 2024 at 10 am.** We are confident that Year 11 will achieve highly as a result of their hard work and desire for success and I would like to thank our students for their continued commitment throughout their time at St Philip Howard.

Yours sincerely,

A signature on a piece of paper

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Mr M Kays

Headteacher